

<b>Job Title:</b>	<b>Community Outreach Worker – Adults at Risk (0.5 time)</b>
<b>Reporting to:</b>	<b>The Vicar</b>
<b>Job Context:</b>	
<p><b>The Church</b> The purpose of this job is, in the words of our mission statement (<a href="https://www.sjtl.org/about/vision/">https://www.sjtl.org/about/vision/</a>), to ‘<i>identify and respond to the needs of the communities to which we belong with God’s hope and healing</i>’.</p> <p>St James the Less is a vibrant, welcoming community-based Church of England church in the heart of Westminster, working with some of the most vulnerable in our community. We are a smaller congregation without an extensive staff team and we have our own challenges but we are committed to developing pioneering work which will enable us to grow spiritually and numerically.</p>	
<p><b>The Community</b> Pimlico is an area of two halves. Despite its exclusive postcode and reputation for wealth it is an area with a rich socio-economic mix. The wealthy live side-by-side with those who are struggling to make ends meet. There are high levels of homelessness and mental illness, as well as a diverse range of ethnicities and cultural backgrounds with a significant Muslim population. There is a growing elderly population in which there are many with mental health challenges and dementia.</p>	
<p><b>Our Work and Our Vision</b> Our congregation is very mixed and there are a significant number of those with serious mental health issues. Alongside this we have a longstanding work with the homeless and vulnerably housed through our Open Door Meal (ODM) which has capacity to grow, particularly through follow up and working with the hostels around the area. We have also seen significant growth in our outreach to and connections with the elderly through a Memory Café and a Silver Screen event (showing a film followed by cream tea). We are aware of the challenge of isolation for those living around us.</p> <p>You will play a key role in developing these ministries and in enabling the vulnerable with whom we work to encounter Jesus and come into a living relationship with him as they find a home with us and are integrated into the church family.</p> <p><i>As Jesus prayed ‘Your kingdom come’, we seek physical and spiritual regeneration,</i></p>	
<b>What am I involved in and expected to do?</b>	
<p>In all areas your main aim in community outreach will be to bring Christ to the people with whom you work and enable them to discover a life-transforming relationship with him. You will:</p> <ul style="list-style-type: none"> <li>• support and extend our existing ministries.</li> <li>• provide training for, and management of, volunteers, ensuring that they work in a safe environment with adequate volunteer role descriptions, agreements, and safeguarding.</li> <li>• develop an oversight and visiting programme for those within the various activities and beyond.</li> <li>• liaise with statutory bodies where necessary on behalf of the adults at risk with whom we work, referring people on as appropriate.</li> <li>• be the first point of call when working on site for all those with complex needs who drop in at the church/centre or who are referred to us by others.</li> <li>• be willing to get involved in fundraising to develop the role and the work.</li> </ul>	



In relation to specific ministries and groups of people you will be expected to:

**The Homeless and Vulnerably Housed**

- Oversee the leadership team of our Open Door Meal (ODM) – our twice-monthly Friday evening meal for the Homeless and Vulnerably Housed
- Co-ordinate with the volunteers
- Work to increase the number of active volunteers and funding for the ODM.
- Look to develop the ODM, following up guests and developing, with the clergy and lay leadership, a café church as part of our ministry to this demographic, building upon the successful termly services during ODM
- Work in partnership with other clergy in South Westminster to develop a ministry to the various hostels south of Victoria Street.
- Explore the possibility of a (lay or ordained) chaplaincy role, for hostels in the area.
- Potentially introduce and develop the use of HTB's Recovery Course.

**Those struggling with mental health**

- Have specific pastoral oversight of those with mental health issues within the congregation,
- Provide them with the on-going spiritual and practical support they need.
- Lead, grow and develop the existing Friday morning Coffee and Prayer group.

**The elderly.**

- Develop the Memory Café (currently monthly in partnership with Londoncare) into a weekly presence, The PCC has established this as a clear part of our Vision for the Church and outreach into the Community.
- Oversee and develop the monthly Sunday afternoon Silver Screen Outreach, growing relationships with the people who come to it.
- Explore the possibility of a summer 'holiday club' for the elderly and vulnerable.

If and when we fundraise for this to expand into a full-time job we would anticipate adding the following:

- Develop a cookery class
- Language classes
- Work with refugee families
- Time spent with the vulnerable helping them with day-to-day tasks, eg. Computers.

**To whom do I relate in doing this job?**

You are responsible to the Vicar as Line Manager and ultimately to the PCC as the Trustees of the church and employing body. The PCC relates to staff primarily through its Staffing Committee.

You will also need to liaise with

- other clergy (Two p/t Assistant Ministers and a p/t Curate),
- other SJtL staff (Operations Manager, Verger)
- SJtL Trustees (including Church Warden(s) and Treasurer and Staffing Cttee)
- You will work particularly closely with volunteers both from among the church membership and from among the wider community.
- You will partner with other local clergy, Londoncare, and agencies such as The Passage and St Mungo's.



- You will work closely, as necessary, with the statutory services e.g. Social Services, the Police, South Westminster Community Mental Health Hub and Westminster Older People Community Mental Health Team

You will be a member of the existing Leadership, Pastoral and Safeguarding Teams, and the ODM Leadership Team. You will also be expected to attend regular Staff Meetings.

### Person Specification

#### Conditions of Service:

This is a part-time (0.5) role (20 hrs a week) with flexi-hours, based on site at St James the Less with space in a communal office. Work is expected on Sundays and Christmas and Easter Day. It is initially for two years with plans to raise funds to extend this, if at all possible from part-time to full-time.

You will be expected to be a fully committed and active member of St James the Less Church. Holiday Allowance - 20 days per year *pro rata*, plus bank holidays and days between Christmas and New Year.

Salary *pro rata* of £26,000-28,000 year (depending on experience).

There will be a probationary period of 6 months.

You will need to have up-to-date safeguarding certification.

#### DBS Check:

A clean DBS check is required for this role. As this may take time to gain, please bring relevant paperwork for this and for your safeguarding qualifications if called for interview. For this role you will need to successfully complete CofE training.

#### Genuine Occupational Requirement

You will play a key role in the development and implementation of the Church's strategic mission. There is therefore a Genuine Occupational Requirement that you will be a convinced and practising Christian, who supports the distinctive vision, values and ethos of St James the Less.

